

Subject: July 2014 Minutes of ACBL Unit 361 Board Meeting

Date: Saturday June 28, 2014 (a July meeting could not be scheduled)

Time: 10:30 am

In Attendance: Board Members: Joan Kushner, Bill Beard, Lori Beard, Jim Calhoun,
Jeanne Achziger, Marilyn Ballon, Margaret Devere, Shirley Heinsohn,
Pat Henke, Bonnie Smith

District 17 Representatives: Flo Newlin, Jerry Ranney

Legal Counsel: Forest Clark

Guest Speakers: Susan Grauer, Chair of Conduct and Ethics Committee
Roy Weinstein, CO-Chair of Denver NABC/2015

The meeting was called to order by President Joan Kushner.

APPROVAL OF JUNE MINUTES

The minutes of the June Board meeting were approved unanimously.

TREASURER'S REPORT

Lori Beard presented a Balance Sheet that reflected that Total Liabilities & Equity are \$98,578.54. The net income from the Denver Regional is \$3,226.10 as compared to the net income from the 2013 Regional of \$2511.68. Jerry Ranney reported that this amount does not include D17 contributions so the bottom line will increase approximately \$4,000.00. Hard copies of the Balance Sheet and the Regional report were given to the Secretary for filing. All board members have received e-mails of these reports as well.

Lori Beard also reported that the bank waived the \$45.00 fee. She has contacted Tom Burger and he has agreed to help with the budget. He is very experienced and will be a great asset.

The Treasurer's report was accepted unanimously.

COMMITTEE REPORTS

Dupli-SWISS MEETING

Bill Beard thanked Flo Newlin for contacting Bill Michael regarding the running of a Dupli-Swiss. Flo Newlin had received a letter from Bill Michael and a copy of this letter was given to each Board member. Bill Beard then reported on the committee's recommendations: That the first Dupli-Swiss should occur

on Thursday night at the November Sectional. If this is successful and Bill Michael is comfortable that all the bugs/kinks are worked out, then this event should be repeated on Thursday night at the January Jeffco Sectional and at the Sunday Swiss as well. If there are bugs/kinks on Thursday in November, the Thursday night duplication can be repeated in January but the boards will not be duplicated for the Sunday Swiss until all problems are worked out. Once the problems are solved then duplication can be done both on Thursday and Sunday. Bill Beard will check with Bill Michael after the first Thursday night Dupli-Swiss in November and if Bill Michael is satisfied that the event went well, then the Dupli-Swiss will be continued in January at the Thursday and Sunday Swiss. The cost for the event on Thursday night Dupli-Swiss will be approximately \$100.00 / 36 tables. A motion was made and passed unanimously to enact this.

Friday Night Sectional Games

Margaret Devere reported that a LifeMaster/Non-life Master event might be a good event for Friday evening but also that incentive would have to be in place to encourage the Life Master to take part. This subject will require further discussion before implementation.

Nominating Committee

Bill Beard and Lori Beard will be retiring from the Unit Board next year, therefore two new members will need to be elected to the Board. Two members have volunteered to be on the Board: Alan Kane and Phil Debus. Short biographies will need to be submitted to the Board. Joan Kushner, Margaret Devere and Shirley Heinsohn will be required to submit a short summary. Nominations will be accepted from the floor at the annual Unit meeting at the November Sectional. After those nominations are received, the list of nominations will be presented to those present at the meeting and voted upon. After the vote the nominees approved upon will become members of the Board. Jerry Ranney reported that in the past, all lists presented have usually been approved by acclamation.

Flyers/Web-Site

Margaret Devere stated the "skeleton" for an I/N Tournament flyer is in place. She requires specific details before completing it. These details are to be discussed during an item listed in today's agenda. The Dupli-Swiss event and the Front Range Challenge will be advertised by the following means: In the Flyers, having signs posted at the July Sectional, in "Table Talk", by using an E-Blast, and on the Web-site. Margaret Devere will be responsible for the Flyer, the E-Blast and the Web-Site. Jim Calhoun will be responsible for the signs.

I/N Tournament

Joan Kushner announced that Burke Snowden, the person who has been asked to direct the upcoming I/N Tournament had sent her an e-mail inquiring whether the date of the I/N Tournament could be changed. He would like to attend the tournament in Phoenix and play in the NAOP's. Jim Calhoun explained that it is extremely difficult to change the date of a sanctioned tournament and that it could take 3 months to get another sanction. Pat Henke will follow up with Burke Snowden and inform him of the difficulties of changing the date and that the Unit will not be able to do this. She will ensure that a director is scheduled for this tournament. Jim Calhoun also revealed that any ACBL member is

qualified to direct the I/N tournament. Joan Kushner inquired whether a new venue had been investigated for the I/N tournament. Pat Henke reported that she was satisfied with the current venue for the I/N Tournament. She was of the opinion that a new venue would not be well received. The venue will remain as it was: At the House of Cards. Margaret Devere will print the flyer now with the pertinent data regarding the date and location.

GUEST SPEAKER/CONDUCT AND ETHICS

Susan Grauer, the Chairman of the Conduct and Ethics Committee, addressed the Board members about a conduct issue that occurred at the March Sectional. Penny Coffman, the Recorder, has begun action and the incident has been reported to the ACBL. The Complainant has been notified that action has begun and a certified copy has also been sent to the Responder and Complainant. Two differing accounts of the incident were received. Susan Grauer has contacted the Complainant and the Responder by e-mail but the apparently answers were not received, therefore, Susan Grauer requests that the Board appoint a committee to assist with this matter. Jim Calhoun and Pat Henke volunteered to be of assistance. Susan Grauer will set up a meeting with this committee and the matter will be handled from that point. Susan Grauer thanked the Board and ended her discussion.

GUEST SPEAKER/NABC2015

Roy Weinstein, Colorado Co-Chair of the upcoming NABC/2015 addressed the Board regarding this National. The tournament will be held in the downtown Sheraton Hotel (formerly the Adams Mark). He detailed some of the Colorado NABC background. The National tournament held in Denver in 1978 was not well received partly due to the fact that the event was held in two different locations, the weather was bad, and it was difficult to navigate around downtown Denver. The 2005 National tournament held at the Adams Mark was very well received because all those problems had been solved. The Denver Unit 361 is now in the ACBL 2nd tier as far as locations for NABC's. This means that Denver will be scheduled to hold NNABC's every 8-12 years.

Mr. Weinstein then discussed the committee arrangements that were in place and also the areas where assistance is needed:

Colorado Committees:

Financial Committee: The committee will receive \$11.00-\$12.00 / table from the ACBL. The ACBL anticipates that 9,000-10,000 tables will be in attendance. If the table count exceeds that estimated amount, the ACBL will cover the amount and give this to the committee. The Denver Unit 361 has \$10,000 in the bank from the last National in 2005. The ACBL will host a reception on the first evening of the NABC and the cost of this reception is covered by the ACBL. Don Heitler is the treasurer for the NABC.

I/N Committee: The Chairman is Flo Newlin.

Registration and Prize Committee: The Co-Chairs are Chris Champion and Wendy Turk.

Food/ Entertainment Committee: The Co-Chairs are Roy Weinstein and Bonnie Bagley. Mike Passel and/or David Berkowitz may be asked to host a special panel or game. The panel shows are the one form of entertainment that was very well attended and enjoyed by many people. Flo Newlin announced that she had spoken to Ron Smith (bridge player) and he may be asked to play the piano. Other forms of entertainment were not well attended last time so entertainment will probably be limited to food after the events and possibly one or two panel shows and a featured pianist. Roy Weinstein and Bonnie Bagley will speak to the hotel and arrange for food/snacks to be served as part of the entertainment to be offered the players.

Partnership Committee: The Chairman is Jerry Ranney.

Committees are needed in the following areas:

Caddies

There is an ACBL Caddiemaster that is present at the Nationals. ACBL caddies that work at Nationals would also be present. The Colorado Caddiemaster would work with this person to coordinate and augment caddies as needed for all events. Roy Weinstein and Bonnie Bagley will assist in introducing our Caddiemaster to the National Caddiemaster Chairman.

Restaurant Guide:

A chairman will be needed for this committee. A brochure for these restaurants will be required and the ACBL allows for a certain number of included pages in that brochure. This brochure would be included in the welcome package. This committee will be responsible for vetting the available restaurants as to times and menus, getting discounts for customers who are NABC players and preparing the brochure with the pertinent information. Copies of menus could be placed at the registration desk as well. The Unit is responsible for the cost of publishing the brochure.

Volunteers Committee:

The chairman of this committee will be responsible for assembling a list of volunteers, assigning them to different committee and schooling them in their specific duties. The chairman will also be asked to keep all necessary supplies stocked. Ruth Pana was the Chairman of this committee at the last NABC.

Pre- Tournament Person

The duties of this person/persons would be to entertain the spouses of the ACBL Board members who will be attending meetings on Monday, Tuesday and Wednesday before the tournament. Lunch, appropriate tours, and shopping are examples of activities that could be offered. The spouses are given a packet describing these activities before coming to the NABC and those interested will have signed up for these entertainments. Smaller tour vans will be rented to take the visitors to different venues and

the committee members will be asked to drive these vehicles and to escort/guide the visitors as appropriate. Approximately 12-18 people will need to be entertained.

Roy Weinstein announced that parking costs for all chairman and volunteers will be covered and people who needed to be present at the hotel everyday will have a paid hotel room. Fund raising for this tournament will not be needed. Committee chairmen are needed to be named by September 2014. The names of all volunteers should be submitted to Roy Weinstein. Names can be submitted to his e-mail. (The e-mail address was given to the Board members but will not be included in these minutes for privacy reasons.)

Joan Kushner will discuss these needs with the Unit Board and she will ask for volunteers and appoint persons to the appropriate committees. People who live or work near downtown Denver would be good choices for certain committees. Margaret Devere announced that Nancy Rassbach would like to volunteer. Roy Weinstein thanked the Board and concluded his presentation.

HOSPITALITY/JULY SECTIONAL

Jeanne Achziger reported that the catering price is increasing by \$120.00 on Friday and Saturday. The total cost will now be \$1320.00 /day. Lori Beard reported that we are barely breaking even regarding the tournament. Jeanne Achziger also reported that costs for providing chocolate bars and candy is very expensive. Many board members observed the candy being taken in large amounts by a few players. A motion was made to have the candy/chocolate passed out to all players at the tables by the caddies at appropriate times. Jeanne Achziger will coordinate with Marilyn Ballon as to when this should be done. The general opinion was that this was the fairest way to ensure that all players have access to the candy and that this was a viable solution to the problem. The motion was passed unanimously and will begin at the July sectional if possible.

Jeanne Achziger reported that some of the included foods to be served at the July Sectional will be chocolate brownies on Friday and ice cream on Saturday.

D17 REPORT

Joan Kushner asked for clarification as to the tenure of D17 board members. Flo Newlin explained that the Unit votes for its District's representatives. Jerry Ranney explained that elections are held every year at a fall tournament. There are 14 members on the D17 Board. Members are elected for a 2 year term. All nominations can be submitted to Karen Kelsey. Flo Newlin is running for re-election this year. Jerry Ranney is the D17 treasurer. All nominees from Unit 361 are required to send a letter to the Denver Unit. The duties of Board members are quite varied. Flo Newlin explained that members serve on various committees including charity, good-will, education, tournament financing and are asked to attend many meetings in order to coordinate all efforts with other Board members.

Flo Newlin reported that she and Jerry Ranney met with John Grossman who is responsible for the D17 web-site. Mr. Grossman needs information from the Regional and pictures from the Regional. Pictures of the winners of the GNT's were taken by Bonnie Bagley. Flo Newlin emphasized that Unit 361 needs to make sure that a photographer is available at the next Regional. Many members were expecting to see their pictures in the forum and were disappointed. Margaret Devere asked about photography for the July Sectional. She suggested that instructions to the photographer be precise and that all pictures submitted be identified as to names, dates, and the events represented. Joan Kushner will give explicit instructions as to the photography needs. To Sheryl Siegel. Tom Burger was suggested as a person who could assist Sheryl Siegel and take photos when she is not present. Joan Kushner will contact him.

Jerry Ranney announced that Flo Newlin had been elected to the D17 Good-Will Committee. The Board members congratulated Flo and the announcement will be posted in Table Talk. This is a position that is in place for as long as the person is willing to serve. All D17 Board members are invited to nominate one person each year. Each nominee receives a pin that reflects their position as well.

A discussion was held regarding the need to possibly cover increasing fees for hospitality. A budget meeting will be scheduled and a proposed increase can be addressed at that meeting. Jerry Ranney announced that the D17 Board needs the budget and proposed schedule by mid- September. All the information regarding budgets from D17 Units will be discussed at the meeting in Phoenix in October, 2014. Jerry Ranney will send a template to Lori Beard regarding the budget. Lori beard had asked Tom Burger if he would be able to assist with the preparation of the budget but he declined. The budget committee will consist of Lori Beard, Jim Calhoun and Jerry Ranney. The date for a committee meeting will be set after Lori beard speaks to Tom Burger.

A vote was taken regarding the date of the next Unit Board meeting. After a vote, the majority of members decided on Saturday, August 23, 2014. The Board meetings will be held at the Denver Metro Bridge Club for the next 6 months.

No further discussion was held.

Meeting adjourned

Respectfully submitted

Bonnie Smith