

## February Minutes of Board Meeting Unit 361

**Date:** February 6, 2016

**Location:** Denver House of Cards, Englewood, CO

**Time:** 10:00 am

**Attendees:** Jeanne Achziger, Jim Calhoun, Sherry Clint, Margaret Devere, Rick Gardner, Shirley Heinsohn, Al Kane, Bonnie Janzen, Nancy Rassbach, Tom West  
District 17 Representative: Jerry Ranney  
Legal Counsel: Forest Clark

The meeting was called to order by President Margaret Devere.

**Minutes & Financials:** January minutes accepted.  
Rick submitted financial reports. Rick will analyze numbers with Margaret and resubmit to Board.

**January Sectional:** Table count was down to 417.5.  
Rick stated that the numbers from the Director-in Charge could not be reconciled. Plans to enlist the aid of past Treasurer, Phil Debus, to determine procedures.  
Discussion of costs involved with utilizing local directors.  
Jerry suggested holding pairs and team event on Thursday.  
Jeanne stated that participants appreciated the shorter Sunday Swiss session.

**Announcement:** Shirley announced her resignation as Partnership Chair. She stated that a new candidate be in place by May. Margaret suggested getting a newer player to assume this position. Jim put forth the name of Vard Nelson. Margaret stated that we should make an effort by the next Board meeting.

**Action Items Review:** Al: has acquired a sanction number for the I/N – 1609126, and set up an extended schedule for tournaments through Feb. 2019.  
Margaret: Found nothing to dispose of and will rearrange files.  
Rick: Is working on tournament attendance data. Discussion of process of shredding expired financial records.  
Sherry: nothing found other than minutes and e-mail messaging from 2009.

**March Sectional Prep:** March 10-13

Al will be moving supplies in on Tuesday.

Bonnie stated that she has negotiated a lower price with the caterer and inquired when the menu change should be implemented to accomplish a lower cost. Consensus of Board was that less cost would result in less desirable lunch menus, so menus should continue as usual. Margaret suggested a later tournament, not in March.

Jerry indicated that he will not be attending our March tournament and asked for someone to take care of beverages at the end of play. Bonnie will handle this item.

Jim said that he will not be attending the tournament and Margaret stated that she will give out awards on Saturday before the second session.

Rick asked Margaret for the contact name with Jeffco – Debra Adams

**I/N Sectional Prep:** April 9-11

Jeanne and Tom discussed I/N Tournament flyer data with Tom. \$10 entry fee, \$13 non ACBL. Plaques are now awarded instead of trophies. Margaret to verify trophy awards for past tournaments.

Jeanne asked Nancy to provide a caddy for the Sunday session. She also discussed supply requirements with Al.

**Regional Prep:** May 24-30

Thanks to the Unit from Bonnie Smith for the charity donation to the Rise School. Tom explained the objective of the Rise School.

Carol Levinson will again oversee the cookie contributions.

Jerry notified the Board that the Renaissance Hotel has a new owner and the new liaison is named Stephanie.

Jeanne, Margaret and Bonnie will accompany Jerry to the initial meeting at the hotel.

**Budget:**

Margaret expressed thanks to the Budget Committee.

Shirley stated that the badges are subsidized \$5 per badge to Steel Images.

Discussion of Board's providing badges for point accumulation milestones to members. Motion passed to provide badges only for Life Master designation.

Motion passed to provide Board designated badges to new Board members: Tom, Al, Bonnie, Rick, Nancy and Sherry.

Colorado Springs Unit wants to host the Front Range Challenge every year.

Discussion of this resulting in no expense for Denver Unit.

Board Christmas Party this year will be a potluck to save money.

Regional table fees will be going up \$1 this year. Jerry has requested deferring payment until 1/1/17.

I/N Tournament Budget: \$10 entry fee. Jeanne stated that lunch on Sunday should break even. Having a catered lunch on Saturday might prevent participants from leaving after only one session. Motion passed. \$104/team on Sunday to break even.

- Budget (Cont'd):** Sectionals: Average 425 tables, \$5,000 loss per tournament. Motion passed to eliminate Thursday night event to begin in July. Motion passed to hold a compact KO on Friday, leaving evening to hold other events, Unit to pay for Friday lunch, and to eliminate Saturday lunch, changing afternoon session to 3:00 pm to allow for restaurant lunch break.  
Forum publication charges \$1,600/month for our info every month
- Mentor Program:** Discussion of limiting Mentor event to one per year and 30 partnerships to save money. Shirley requested funds to add six late mentees' signing up. Program encourages outreach/player development including post mentor support of one day. Board approved \$26 be paid to Sally Kneser for survey of participants. Motion passed to fund future programs 6 sessions at \$11. Committee to discuss new Mentor Program structure: Carolyn Newcomb, Bonnie, Chuck Goudey and Shirley.
- Awards:** Motion passed to name the Colorado Victory Trophy for 2016 after Jared Johnson who retired as The Denver Post bridge columnist.
- Bylaws:** Margaret established Bylaw Reviews Committee: Margaret, Forest, and Jim.
- Bridge Camp:** Space rental paid for by a grant from ACBL Education Committee. Motion passed to allow Jim Calhoun to borrow Unit supplies (bidding boxes, guide cards, etc.) for the Bridge Camp that he is organizing. As discussed and agreed, the Unit has no responsibility for any other aspects of the Bridge Camp, including funding.
- Supplemental Insurance:** Motion passed to reinstate policy (\$315/yr.)
- Next Meeting:** March 5, 10:00 am, HOC.
- Adjournment:** Meeting was adjourned by President.

Respectfully submitted,

Sherry Clint  
Secretary  
Unit 361

## **Action List**

- Jeanne:** Mail I/N Tournament flyer to clubs  
Meeting at Renaissance Hotel
- Jim:** Bylaws Review Committee  
Badges for Board members
- Forest:** Bylaws Review Committee
- Margaret:** Replacement of Partnership Chair  
Sort files  
Present awards at Sectional Tournament  
Verify past I/N trophy winners  
Meeting at Renaissance Hotel  
Mentor Program Committee  
Bylaws Review Committee  
Reinstate supplemental insurance policy  
Update tournament schedule spreadsheet and distribute
- Rick:** Reconcile numbers for Sectional Tournament  
Tournament attendance data
- Shirley:** Mentor Program Committee
- Bonnie:** Beverage leftovers to Jerry  
Meeting at Renaissance Hotel  
Mentor Program Committee
- Al:** Deliver tournament supplies for Sectional Tournament
- Nancy:** Caddy for Sunday I/N Tournament