

July Minutes of Board Meeting Unit 361

Date: July 2, 2016

Location: Denver House of Cards, Englewood, CO

Time: 10:00 am

Attendees: Jim Calhoun, Sherry Clint, Margaret Devere, Bonnie Janzen, Al Kane, Vard Nelson, Nancy Rassbach
District 17 Representatives: Jerry Ranney

The meeting was called to order by President Margaret Devere.

Minutes: June minutes with revisions accepted and redistributed to Board.

Financials: Rise School Charity cookie event raised: 35 tables @\$9.25, D-17 and Western Conference sanction fees waived. Total: \$325.75 table fees and \$244 donations resulting in \$600 to Charity. Jerry stated that the charity line item of \$730 includes another donation to the ACBL charity of \$133.

Jerry also spoke of Regional results: our net is approximately \$5,000. Last year our gross income was \$102,000 and this year \$90,000 due to a reduction in table count. He is still working at revisions with Carolyn Newcomb. He indicated that our profit may rise to \$10,000-\$15,000 next year when the Unit will receive \$3.50/table. Motion approved to accept the regional report after the revision is made.

Margaret stated that a comparison of our P&L statement at this point in 2016 shows that we have lost more than at this point in 2015. The cost-cutting measures will take effect at the upcoming sectional. The Board will continue to monitor finances.

Action Items Review: Automating labels: by Bonnie and Tom is postponed to next meeting.
Head Caddy: Nancy stated that her offer to Amira Kaiss was declined. Amira indicated that she did not have the time to perform the duties of this position. Nancy suggested asking Aubrey Durant, Carolyn Newcomb's sister, to take the position. She asked for other recommendations from the Board.
Badge for Vard: determination if it has been made. If not, Jim will order one.

LBIAD: Jim has not put together a committee yet. He suggested that it might be possible to run LBIAD in parallel with a sectional using some of the space that is rented for the sectional.

Jeffco Date Changes/Contract: Margaret has the contract for July and continues to work on these items.

2018 Hotel Date Change: No change per Jerry. Bonnie asked Jerry about the room credits from the hotel. He stated that we still have credits coming and asked that we be prudent with allocating free rooms in the future. He will speak with the hotel representative about past year room credits that still have not been reimbursed to the Unit.

Summit Events Center Contract: Margaret has executed and returned contract to Summit for the November 2017 Sectional.

Pianola: Margaret stated that Tom has successfully sent a mailing utilizing this system.

March 17 Date: Al has notified directors of this change.

Blair as Trainee: Al has left message with Blair informing him that he is to contact Bill Michael to implement Blair's director training. Al will contact Bill Michael about Milt Shioya directing during our Sectionals. Jerry indicated that Bill should be apprised that neither prospect is cognizant of the computer system. Al is tasked with getting Milt and Blair coordinated with Bill Michael.

Regional Feedback to Jerry: Bonnie stated that she had complaints about the cold playing rooms and that the women's restroom was out of order. She also inquired about refrigerators and internet to be provided in the rooms. Jerry replied that the hotel already has these amenities and she need only request them from the hotel. A discussion of the coupon for coffee. Margaret appointed Jerry to be Chairman of the 2017 Regional.

Free Play Policy to Forum: Postponed until next Board meeting after Tom has returned.

Free Play Policy to Directors: Has been accomplished by Al.

E-mail Aliases on Website: Postponed until next Board meeting after Tom has returned.

Marriott Site: Postponed until next Board meeting by Margaret.

Distribution of Regional Tournament Table Count: Has been done by Margaret.

Goodwill Committee: Jerry nominated Shirley Heinsohn for this office. Jerry will announce her appointment at the Sectional on Saturday. Tom will post to website. Margaret will present other trophies at this same time.

D-17 Rep. to National Board of Directors: Nominees are Bonnie Bagley and John Van Ness. Jerry recommended voting during the board meeting. Motion so approved. Margaret will request bio's/platforms from the candidates for the Board's perusal before the vote. However, due to a later decision to hold the next board meeting in August, and no meeting in September, the election will be held electronically.

Sectional Prep: Al will deliver supplies on Tuesday and set up on Thursday. Helpers include Jeanne, Chuck, and Jerry.
Bonnie: Menus set for lunch on Friday. Meal tickets for Saturday will be sold by the caterer. Bonnie has created a map and a list of the local area restaurants. Jerry suggested that Bonnie contact Gerry Schechter to assist her in purchasing groceries.
Nancy: Has sent out the schedule to all caddies.
Vard: No issues.
Posters: Margaret has distributed wording to Board and will resubmit to Jim. Wording of warning about no alcohol policy will be submitted to Jeffco by Margaret. Bill Michael should be made aware that he can eject players for inappropriate behavior.
Friday Mentor/mentee game: Shirley has 11 tables scheduled to date.
Donated Books: Bob Woodward has donated several bridge books to the Unit. Bob will bring them on Friday to the Sectional for giveaway.

I/N Prep: Postponed to next Board meeting.

Front Range Challenge: Al stated that it will be a two-session Swiss, \$8/person per session. Strats: 0-500, 500-2000, 2000-5000, 5000+. He needs 16 teams and will recruit participants from the previous Sectional. Al asked for volunteers to solicit teams: 0-Vard, 500-Jim, 2000-Margaret, 5000-Al. Recruitment will begin after the Sectional. Tournament will be held at the Colorado Springs Club.

New Guidelines from Jeffco: Responses to document distributed to Board: Forest has reviewed them and doesn't find anything unreasonable. Rick- wants non-commercial pricing. Margaret has obtained liability insurance as required. Margaret will set up a meeting with Jeffco to discuss the guidelines. People to attend meeting: Margaret, Forest, Al, and Bonnie.

Nominating Committee: Bonnie, Al, and Margaret will run again. Vard is still undecided. Therefore, we will need either one or two additional candidates. We require a photo and bio-platform from each candidate to be sent to Tom and Margaret. Jeanne and Sherry are serving on the nominating committee. Jeanne is working on completing the nominating committee.

Getting the Unit View: Margaret suggested that Board members play at other clubs besides House of Cards. Other clubs may include Castle Rock, Joe Sewell, and Virginia Gunter. She recommended we wear our badge and announce Board's service to bridge community.
Regional Planning Meeting: Margaret suggested that it would be good to have somebody shadow Jerry as regional chair. No action taken. He is having a planning committee meeting in two weeks, participants to include: Vard, Rick, Jim, Margaret and Bonnie. Jerry will distribute proposed schedule to the

committee. Margaret requested that the committee review data on Regional trends before meeting, and she will provide data.

Outreach: Bonnie stated that OLLI, Lifelong Learning Institute, has three campuses in Denver, conducting daytime classes. There are currently two bridge classes taught by Wilt Cooper. The ACBL provides a stipend and materials to instructors. Tuition is \$100 per term. Margaret suggested publicizing information for prospective instructors to our members, perhaps on the website. Bonnie explained that there are one-hour seminars between classes, possibly an opportunity to publicize then. The board agreed to publicize the teaching opportunity but not to start any projects that might conflict with the efforts of current bridge teachers.

Another school is The Academy in Denver. Sally Kneser is an instructor there.

Jim stated that he held a Teachers' Accreditation Program (TAP) prior to the 2014 Regional.

D-17 Report: Nothing to report

Free Play Distribution: Al requested several for his helpers at the Regional.

Next Meeting: Board voted to hold next meeting on August 13.

Adjournment: Meeting was adjourned by President.

Respectfully submitted,

Sherry Clint
Secretary
Unit 361

Action List

- Jeanne:** Set up Nominating Committee
- Jim:** Badge for Vard
Set up committee for "Learn Bridge in a Day" program
Recruit 500-2000 teams for Front Range Challenge
Posters for Sectional
- Margaret:** Restroom poster
Response letter re: Marriott Hotel
Submit no alcohol policy verbage to Jeffco
Recruit 2000-5000 teams for Front Range Challenge
Trophy presentation at Sectional on Saturday
Pick up leftover books after Sectional
Request bio/platforms from BOD candidates
Regional planning committee meeting
Work with Rick on another version of the financial report for the Regional
Set up meeting with Jeffco
- Rick:** Update Regional report and P&L
- Shirley:** Mentor/Mentee game on Friday at Sectional
- Bonnie:** Meet with Tom to work out details of automating labels at Regional
Regional planning committee meeting
Set up for Sectional including maps
Jeffco meeting
- Al:** Recruit 5000+ teams for Front Range Challenge
Set up for Sectional on Tuesday and Thursday
Contact Bill Michael regarding Blair and Milt
Jeffco meeting
- Vard:** Recruit 0-500 teams for Front Range Challenge
Regional planning committee meeting
- Jerry:** Announce appointment of Shirley at Sectional on Saturday
Work with Rick to update Regional report
Check with hotel re: room credits
Regional planning committee meeting, distribute info to committee

Nancy: Hire Head Caddy for 2017 Regional

Tom: Notify Forum re: 0-5 free play
Ask Kitty Cooper to set up aliases on website
Meet with Bonnie to work out details of automating labels at Regional
Post Shirley's Goodwill Committee appointment to website