

# November Minutes of Board Meeting Unit 361

**Date:** November 4, 2017

**Location:** Denver Metro Bridge Club

**Time:** 10:01 am

**Attendees:** Jim Calhoun, Margaret Devere, Rick Gardner, Nancy Rassbach, Pam Root, Dianne Vanoss, Bob Stansbury  
District 17 Representative: Jerry Ranney  
Legal Representative: Penny Coffman

The meeting was called to order by President Margaret Devere.

**Minutes** October minutes approved

**Financial** No report required

Margaret requested an end-of-year report for the December meeting.

## Action Items Review

**Rick**

- Discussed the Friday night charity game with Bill Michael. Everything is organized.
- He expressed concern regarding electronic bill pay. The issue is the reconciliation between Wells Fargo and Quicken. Quicken cannot operate out of the cloud. He suggests that a new version be purchased. This will be referred to the new Treasurer for 2018.

**Jim**

- New player group will meet informally at the sectional to determine when they can meet to complete their assignment.
- He has completed posters for the sectional regarding AOL and the charity game for the donation jar.

**Bob**

- Still working to resolve the date conflict between Easter and the I/N tournament in 2020.

**Margaret (for Wayne)**

- A balloting process has been planned and will be implemented at the November sectional if necessary. Ballots will be available by the first hospitality break during the Saturday morning game of the sectional. Voting will continue through the lunch break on Sunday. Margaret is in charge of the process: securing the ballot box, ballots, etc.
- Wayne has documented his observations and suggestions for the IN tournament. Margaret will post these to the new Policies/Procedures page of the website.

**Margaret**

- TableTalk is at the printer, so we'll have 100 copies at the sectional.
- She sent the thank-you notes to Elly Larsen and John

Worley re the IN tournament.

- The November TDs have been notified about the \$2 coupons from IN players.
- Tree has passed her Tournament Director exam. ACBL will pay her director's fees for a few tournaments. She will be working the Saturday sessions at the November sectional. Margaret will send a congratulatory email

#### **Tree's TD status**

#### **November Sectional Preparation**

- Margaret will send another email regarding the charity game.
- Margaret will make an announcement regarding digital communication and conduct the membership meeting
- Bob stated that JeffCo and Cowboy storage re ready. Wayne and Jerry will help him with early morning setup.
- BridgeResults and the Denver website are set up and ready.
- Nancy announced that caddies are ready.
- Pam announced that hospitality is ready.
- Jim will present awards and name badges, and contact winners who are not present to receive their award.
- The charity donation jar will be available during the entire tournament.
- Free plays were distributed.

#### **Front Range Challenge**

- The Front Range Challenge went well. Denver was victorious. Results are in to the tournament director but not posted yet.
- The trophy is at House of Cards. Dianne will retrieve it and pass it on to Jim. Jim will figure out how many years need to be added to the engraving, and we'll track down whatever numbers are needed.

#### **Christmas Party**

- It was decided to have a Happy Hour format rather than a potluck dinner. Significant others are invited. Each member paid \$5 to give to Ellie Larson for food. The meeting will start around 4:30 at Metro on December 9, and the party will start after the meeting. BYOB.
- Margaret will email invitations to new board members and guests.

#### **Regional 2018**

- Flyers are printed. Jerry will take some for distribution at the San Diego tournament. Tournament Directors will have them at the November sectional.

#### **Other Business**

- Pam will take an inventory of hospitality supplies. The unit may need another storage cabinet. Jim offered to build it and Bob has some design suggestions.
- A request is being made that ACBL re-open Frank Queen's insurance claim. Jerry and Penny are

monitoring the situation and advising.

- Margaret announced that she has added a new page to the website that provides details about the various trophies and awards.
- It was suggested that board members who are leaving the board bring a thumb drive containing relevant documents to pass on to the person taking their place.
- Margaret requested that Rick send an honorarium to Metro to thank them for use of their space.
- Jerry announced that the Taos table count was significantly reduced.
- Board member terms were adjusted for the restructuring plan with the new structure on track to be in place next year.
- Discussion of going to all digital distribution for the Forum. The Western Conference is planning to submit one final proposal by December 1, 2017 to District 17.

## **D17 Report**

### **Action Items**

**Jim**

- Newer Player committee.
- Build hospitality storage crates if needed.
- Figure out what needs to be added to the FRC trophy.

**Pam**

- Inventory supplies and decide how many storage crates we need.

**Bob**

- Consult on the design of new storage crates.
- Get the 2020 spring IN tournament moved to the new date.

**Margaret**

- Make sure that the ethics/recorder article is posted to the website.
- Post Wayne's IN tournament doc to the website.
- Invite new board members and guests to the December meeting/Christmas party.

**Rick**

- Honorarium to Metro.
- End-of-year report for December board meeting.

**Next Meeting:** December 9, 2017

**Adjournment:** 11:31 AM November 4, 2017

Respectfully submitted,

Dianne Vanoss

Secretary, Unit 361