

Subject: Minutes of Unit 361/ACBL Board Meeting  
Date: Saturday, January 3, 2015  
Location: Denver Metro Bridge Club  
Time: 10:30am  
In Attendance: Board Members: Joan Kushner, Margaret Devere, Bonnie Smith, Pat Henke, Al Kane,  
Shirley Heinsohn, Jim Calhoun, Marilyn Ballon  
D17 Representatives: Flo Newlin, Jerry Ranney  
Legal Advisor: Forest Clark  
Absent: Board Members: Jeanne Achziger, Phil Debus

The meeting was called to order by President Joan Kushner.

#### APPROVAL OF DECEMBER MINUTES

Al Kane suggested that the minutes include an "action list" specifying tasks to be done, who is to do them and in what time frame they are to be done. This motion was approved by the Board and will be added to the minutes before the conclusion of the minutes. The December minutes were approved unanimously.

Bonnie Smith thanked Jeanne Achziger and Marilyn Ballon for their assistance in arranging for the December holiday party. She also thanked Forest Clark for providing a wonderful assortment of wine, Flo Newlin for providing the coffee and Jerry Ranney for bringing the soda.

#### TREASURER'S REPORT

The Treasurer Phil Debus was not able to be present. In his absence, Joan Kushner reported that nothing significant has occurred to change the treasury. Joan Kushner presented a copy of the Profit and Loss statement and the Balance Sheet that Phil Debus had provided. The profit listed for 2014 was \$6,175.21. The Balance sheet currently has a balance of \$104,301.76. This total reflects payment of several bills including the cost to the Jefferson County Fairgrounds for rental of their property for the Sectional in March. Margaret Devere suggested that the report be accepted provisionally until Phil Debus was able to be present (at the next meeting). After discussion, the treasurer's report was approved unanimously in absentia. The Secretary, Bonnie Smith, had not received a copy of the report and will request that Phil Debus send one by e-mail or bring a hard copy to the Sectional.

## JANUARY SECTIONAL

### Hospitality

The Hospitality Chair, Jeanne Achziger was not able to be present. In her absence, Joan Kushner announced that Jeanne Achziger had reported to her that all preparations for hospitality are in order. Jeanne Achziger has arranged for everything with the caterer. Jim Calhoun was concerned that there might not be enough food for all players but he was reassured that all had been planned for.

### Supplies

Al Kane will bring supplies and will set up the tables and chairs and supplies at 3:00pm on Thursday, January 8<sup>th</sup>. He has contacted volunteers and they will assist him. As well, Board Members who are present at all events and especially the final Swiss team event on Sunday plan to assist in gathering all supplies and tables. Jerry Ranney will bring in the any soda pop left over from the last tournament. Al Kane will contact the liaison person at the Fairgrounds each day to make sure all is in order and that the premises are open and prepared for the tournament. Al Kane delivered a bag of office supplies to Joan Kushner for use at the Sectional.

## COMMITTEE REPORTS AND REQUESTS

### Partnerships

Shirley Heinsohn reported that all was well and fairly quiet. Jim Calhoun sent an e-mail to Shirley Heinsohn regarding a member who requested a partner. Shirley Heinsohn will address this request.

### Caddies

Flo Newlin announced that she will be in charge of the caddies at this January Sectional as Marilyn Ballon will not be available as she is having eye surgery.

### Membership

Jim Calhoun reported he will hand out the plaques and trophies at the January sectional in between sessions on Saturday. The Colorado Victory Trophy will be awarded to Peggy Ware and Spencer Jones. The plaques will be awarded to those players who achieved the level of Platinum Life Master. They are En Hay, Anita Heitler, and Cal Newlin. The Director's trophy will be awarded to the 299' player, Christina Markman who won the most points in that bracket at the Sectionals in 2014. Jim Calhoun is in possession of the plaques and is awaiting the delivery of the trophies that are to arrive this coming week. Joan Kushner requested that Jim Calhoun inform her of their arrival.

I/N

Pat Henke reported that there were no problems encountered within the I/N area. She will be responsible for sending names of the winners of I/N tournaments to Jim Calhoun so he can arrange for the appropriate trophies. Jim Calhoun suggested that the name of the trophy be changed from the "Directors' Trophy" to the "Alice Kinningham Trophy" to honor the now-retired Director, Alice Kinningham. All Board members acknowledged their appreciation for all the work that Alice has done for these players, however, Jerry Ranney reminded the Board that there are and were other Directors who were being honored for their work by this title, namely Bob Woodward, and so a vote was taken. The majority of the Board voted in favor of retaining the name "Directors' Trophy".

#### OLD BUSINESS

Joan requested that everyone please check all flyers for any errors and report any problems to Margaret Devere. The Regional flyers have been checked and are fine. Margaret Devere reported that there was an error in the recording of Shirley Heinsohn's phone number in the March flyer.

#### NEW BUSINESS

##### Privacy Policy/Signs and Announcements

Joan Kushner initiated discussion regarding the new Privacy Policy of the ACBL. The latest e-mail from the ACBL representatives, Kelly McGuire and Nancy Hale stipulated that all Districts and Units of the ACBL need a designated electronic contact in order to obtain member information and to contact members. The designated person for this job must follow the "Terms of Use" outlined by the ACBL Privacy Policy. The electronic contact person will be the only one to download and receive member information. The Policy now requires each member's permission to publish information. A suggestion was made to ask the ACBL if they (the ACBL) could send out an e-mail to all Unit members regarding this need for permission for publication of each member's information in the Directory. Of course, it was recognized that even if members receive such an e-mail, the members may not respond.

Margaret Devere is the Board member who is currently responsible for all computer data and so is to be the "designated person". Bonnie Smith provided Margaret Devere with the contact phone numbers for the above name ACBL representatives. Margaret Devere will contact these persons to clarify exactly what the ACBL requires and how each Unit is expected to achieve the required result. A lengthy discussion was held regarding the consequences of the ACBL directive. Forest Clark, Unit 361 Legal Advisor, was not able to give advice without more information from the ACBL.

Because of this new policy, the publishing of the Bridge Directory will have to be delayed. Bonnie Smith will, of course, also delay contacting the businesses that have advertised in the Directory until such time as the Unit collects information and has a clear path to follow in order to satisfy the ACBL requirements.

Margaret Devere will send an e-mail of the results of her contact with the ACBL Representatives to all our Board members, our D17 Representatives and our Legal Advisor. Discussion regarding the publishing of the Directory will continue by e-mail and at the next Board meeting. All present realized

that the satisfying of this Privacy Policy will be a very time consuming project, and that it is necessary for all to understand all the implications and requirements so that the Unit can provide a comprehensive solution

Margaret Devere also plans to contact the on-line site "Bridge Winners" and possibly the Colorado Springs and Boulder Units to find out if there is some feed-back about the solution other Units have used to satisfy the new Policy. Jerry Ranney will contact other Districts for their input.

Since the Policy now requires that only one designated person be in contact with members regarding their information, the sign made by Jim Calhoun, asking members for permission to publish, will not be posted at the January Sectional unless Margaret Devere is able to contact the ACBL representatives and gain permission before the Sectional. Likewise, Joan Kushner will not make announcements at the tournament, as planned. The discussion was ended until further information is received.

#### UP-DATE WEB SITE

Margaret Devere reported that Kitty Cooper informed her of a tracking statistics package that affords information on who is using our web-site and what sites users are tagging on the web-site. Margaret Devere felt that this information could be helpful in highlighting what interests our members and how the Unit could improve the web-site. The cost for installing this package would be \$30.00. The motion to acquire this package was accepted by the Board unanimously.

Joan Kushner announced that she was going to be inputting information on the web-site about player performance in the effort to make the web-site more interesting for all members and to acknowledge the achievements of our members.

Jim Calhoun also announced that there is an application that can block unwanted e-mails. The cost of this program is \$10.00. Margaret Devere will ask Kitty Cooper about this and, if available, the Board also approved the installation of this program.

#### FLYERS

Margaret Devere announced that the flyers for the March Sectional are ready. Anyone going to upcoming tournaments are asked to contact Margaret and possibly take some flyers for distribution to the various tournament. The following persons may be able to take flyers to various tournaments:

Joan Kushner to Loveland; Gary Zeiger to Mesa, Margaret Devere to Albuquerque.

#### REMINDERS

Joan Kushner requested that the template for the new letterhead be sent to her. Jim Calhoun will e-mail her the letterhead.

The list of new Board Members was sent to the ACBL.

Joan Kushner announced that, unfortunately, Jackie Gasser of the Northern Star Bridge Club will be unable to keep her club going and, therefore, was dissolving it. She offered to sell 4 tables and 16 chairs to our Unit. Al Kane will follow up and contact Jackie Gasser.

#### FUTURE BUSINESS FOR SECTIONALS

Suggestions have been received for adding new events such as the "Sunday Pairs" and or "Sunday Fast Pairs" as well as having the Team event at our Sectionals. Also, there have been suggestions offered in the past regarding creating an event for the Friday night Sectional game that could attract more players. Joan Kushner wished to delay this discussion until the next Board meeting. Joan Kushner also suggested that the students from Lakewood High School who are mentored by Jim Calhoun be asked to be caddies. Marilyn Ballon reported that some of those students are currently scheduled to caddy at the January Sectional

#### Committee Appointments/Chairperson/s

Ethics and Conduct	Susan Grauer
Recorder	Penny Coffman
Legal Advisor	Forest Clark
Regional Tournament	Jerry Ranney
Caddy Master	Marilyn Ballon
Partnership	Shirley Heinsohn
Membership	Pat Henke and Shirley Heinsohn
I/N Tournament	Pat Henke and Shirley Heinsohn
Supplies and Sectionals	Al Kane
Photography	Jim Calhoun
Pro/Am Committee	Nancy Rassbach
Web-Site and Publicity	Margaret Devere
Education Liaison	Jim Calhoun
Volunteer Committee	To be announced
Regional Cookie/Charity	To be announced

Joan Kushner announced that a new committee had been created called the "Mentoring Committee and the Chair for that committee is Carolyn Newcomb.

#### PROBLEM WITH RECORDING OF TOURNAMENT RESULTS

Al Kane reported that one club did not turn in the results, in a timely manner, from a STAC Western Conference game. This caused two pairs to lose their overall standing and resulting masterpoints. Margaret Devere suggested talking to Carolyn Newcomb, however, Joan Kushner announced that Carolyn Newcomb was retiring. Flo Newlin suggested contacting Bonnie Bagley and also suggested that the Western Conference Web-Site was an excellent source of information since it is the sponsor of the STAC games. Flo Newlin reported that it is the club owners' responsibility to report the results in a timely manner.

#### FRONT RANGE CHALLENGE

Joan Kushner and Jim Calhoun talked with Bill Michael about the Front Range Challenge problems with the posting of results. The ACBL has knowledge of the problems but has not posted any corrections yet. Jim Calhoun explained that Bill Michael had appointed someone to post the results but that they were sent to the wrong department at the ACBL. That has been corrected and the results should be posted by January 6<sup>th</sup>, 2015.

#### D17 ANNOUNCEMENTS

Flo Newlin announced that D17 received a grant of \$1000 to be given to a Denver charity. The award will go to St. Elizabeth of Hungary's daily soup kitchen. This was the charity nominated by our Hospitality Chair Jeanne Achziger. The next D17 meeting will be in Tucson. No meeting was scheduled for February because of the Loveland tournament.

Jerry Ranney announced that he will arrange for a meeting with the committee Chairs of "Hospitality", "Caddies, and" Partnerships" to discuss the preparations for the May Regional. Gary Zeiger, the Head Director of that tournament has expressed concern that there is not enough time between the Pro/Am event and the following event to allow for lunch and registration. This and other topics will be discussed.

No Free plays were available as the Treasurer, Phil Debus was unable to attend. Joan Kushner will ask him to bring them to the January Sectional for distribution to the Board members if possible.

ACTION List (Person, Task, Time Line) The tasks are expected to be completed in the year 2015.

Jim Calhoun: Inform Joan Kushner when trophies arrive;  
Bring player trophies and plaques to January Sectional - January Sectional  
Present Trophies and plaques at Sectional – January Sectional  
Send template of new letterhead to Joan Kushner by e-mail - January

Phil Debus: Send or e-mail 2014 Treasurer’s report to Bonnie Smith – January  
Bring free plays to January Sectional tournament – January 8<sup>th</sup> – 12<sup>th</sup> if possible

Margaret Devere: Contact ACBL representatives regarding Privacy Policy – January  
Contact on-line site “Bridge Winners” re Privacy Policy – January  
Contact Chris Champion and possibly Boulder Unit re Policy – January  
E-mail Board Members, D17 representatives, Legal Advisor re results of contact  
Regarding the ACBL Privacy Policy - as soon as able.  
Contact Kitty Cooper re installation of statistics tracking program and spam  
Blocking program and have installed - when possible.  
Take flyers to Albuquerque - Albuquerque tournament

Shirley Heinsohn: Address partnership request from Unit member - January

Pat Henke: Inform Jim Calhoun of I/N winners so Jim can order trophies – When applicable

Al Kane: Bring supplies and set up for January Sectional – January 8<sup>th</sup>  
Contact liaison person from Jeffco daily during January Sectional- Jan8-11  
Gather supplies, etc. at end of tournament, re-store at Cowboy Storage- Jan 11  
Consult with Jim Calhoun re storage box being made for tables- Jan8-11  
Contact Jackie Gasser regarding the available tables and chairs for sale –January

Jerry Ranney Contact other Units in D17 regarding the Privacy Policy – January  
Bring in soda pop to Sectional- January 8  
Arrange a meeting in preparation for May Regional – undetermined

Bonnie Smith: Write up minutes of January, Unit 361 Board Meeting and e-mail minutes to  
Board Members, D17 Representatives, Legal Advisor- January 15  
Send Calendar of club championships to all Unit 361 bridge clubs –January 15

The next Board meeting was scheduled for Saturday, February 14<sup>th</sup> at Denver Metro Bridge Club.  
Meeting adjourned.

Respectively submitted

Bonnie smith