

October Minutes of Board Meeting Unit 361

Date: October 7, 2017

Location: Denver Metro Bridge Club

Time: 10:01

Attendees: Jim Calhoun, Margaret Devere, Rick Gardner, Nancy Rassbach, Tom West, Wayne Eckerling, Pam Root, Dianne Vanoss, Bob Stansbury
 District 17 Representative: Jerry Ranney, Jennifer O'Neill
 Legal counsel: Penny Coffman

The meeting was called to order by President Margaret Devere.

Minutes	Approved as submitted.
Financial	No report required
Action Items Review	
Margaret	<ul style="list-style-type: none"> • Talked with Arleen Harvey regarding tournament directors especially regarding Tree. Tree is taking the test within 90 days. • Julie said yes regarding Forest's memorial. Funds will go to the Food Bank of Houston. • Discussion of House of Cards new location. • A Board Processes/Procedures page has been added to the website. All board members are asked to review this page and contribute whatever they have that would be useful here.
Rick	<ul style="list-style-type: none"> • The House of Cards Honorarium has been completed. • The donation jar for Forest's memorial has been completed. • An email has been sent to Sam regarding Friday night at the November sectional. Rick will send another one as a reminder. • Working on the ebill process.
Jim	<ul style="list-style-type: none"> • Posters for donations have been completed

<p>Bob</p> <p>Pam</p> <p>Penny</p>	<ul style="list-style-type: none"> • No newer player meeting has been held, because one of the committee members is out of town. • Easter tournament 2019 conflicts have been fixed but there's a problem in a later year. Bob and Margaret will meet to look at this. • Tournaments through 2024 need a decision on who will be DIC. Margaret will inquire. • Front Range Challenge is set up and teams are in place. • Has completed action to become the agent of record for the unit's incorporation papers.
<p>I/N Review Wayne</p>	<ul style="list-style-type: none"> • 51.5 tables • John Worley did a good job. • Observations are that food and a hospitable atmosphere are important to players. • Tournament earned approximately \$800.00 • Margaret will write thank you notes to John Worley and Elly Larson. • Margaret will notify tournament directors about the use of coupons. • Wayne will document his observations and recommendations for a successful tournament.
<p>November Sectional Preparation</p>	<ul style="list-style-type: none"> • Bob will purchase Yellow Cards for the memorial game. He will purchase the larger package option. • Margaret will conduct the membership meeting, including elections. Margaret and Wayne will work together to ensure that balloting can be done if necessary. • Jim has ordered the awards. He will make the presentations. He will also have nametags available for the new life masters to pick up. • Discussion of January flyers. The schedule and costs remain the same. Contact info will be changed to email addresses, not names and phone numbers. Friday night is TBD. • Margaret will bring hard copies of Table Talk. • Margaret will send emails about the tournament via Pianola.

<p>Regional 2018 Wayne, Margaret, Jerry</p>	<ul style="list-style-type: none"> Flyers are at the printer. Tom will mail by the end of the month, if possible. Margaret, Wayne, and Jerry will work on other distribution.
<p>D17 Report</p>	<ul style="list-style-type: none"> Regional tournament plan for 2018 will be discussed/approved at the Taos meeting. Discussion of district organization and elections. A District 17 agenda items will be digital v. hard copy distribution of the Forum newsletter and continued participation in the Western Conference. Jerry will remain as the second D17 representative for one more year.
<p>Other business</p>	<ul style="list-style-type: none"> Margaret discussed the problems with AOL and email, specifically, if there are a lot of addressees on an email, AOL will not deliver. Rick pointed out that AOL would be going away soon. The decision was to announce the problem during the membership meeting and to put up a poster about it. Discussion regarding a player who fell at a sectional. The ACBL is insured and the unit has backup insurance. There should be no issue. The ACBL has issued a membership roster to be used to identify deceased members who are still appearing on the roster. All board members are asked to review the roster and send info to Margaret.
<p>Christmas Party</p>	<ul style="list-style-type: none"> Will be held at 6PM on December 9, 2017 in the public room at Rick's condo, assuming that the room is available. Rick will reserve the room. Paul Ossip, Elly Larson, District 17 representatives, Penny Coffman, and Susan Grauer will be invited. Pam will organize a potluck supper. Board will meet, transition, then officer election.
<p>Action items</p>	<p>Jim:</p> <ul style="list-style-type: none"> Meet with the Newer Player committee. Prepare poster re AOL for the November sectional.

	<p>Margaret:</p> <ul style="list-style-type: none"> • Write verbiage for AOL poster. • Bring 100 paper copies of TableTalk to November sectional. • Send thank-yous to Elly Larson and John Worley. • Notify November TDs about the \$2 coupons from IN players. • Handle remaining publicity for November sectional. <p>Margaret and Bob:</p> <ul style="list-style-type: none"> • Look at Easter conflicts in 2020. <p>Margaret and Wayne:</p> <ul style="list-style-type: none"> • Plan for potential balloting at November sectional. <p>Wayne:</p> <ul style="list-style-type: none"> • Document observations and recommendations for IN tournaments. <p>Margaret/Wayne/Jerry:</p> <ul style="list-style-type: none"> • Work out flyer distribution for 2018 regional. <p>Rick:</p> <ul style="list-style-type: none"> • Continue looking into electronic billpay. • Reserve room for Christmas party • Remind Sam Stoxen of the Friday night 24-board individual. <p>Pam:</p> <ul style="list-style-type: none"> • Remind all team captains re the FRC. • Prepare potluck signup sheet for Christmas party, to have available at the November meeting. <p>Tom and Dianne:</p> <ul style="list-style-type: none"> • Get minutes from previous meetings posted to website. <p>All:</p> <ul style="list-style-type: none"> • Review roster for deceased players. • Consider what you have that should be added to the Board Policies/Procedures page, and send the files to Margaret.
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Next Meeting: 10:00 am, November 4, 2017, at Metro

Adjournment: 11:30 am October 7, 2017

Respectfully submitted,
Dianne Vanoss
Secretary
Unit 361